

PROCESSING HELPER II
JOB DESCRIPTION
Grade B

The Processing Helper II position is a nonexempt full time position. The Processing Helper II will work under the supervision of the Processing Supervisor.

RESPONSIBILITIES (include, but are not limited to the following)

- Sort recyclables dumped on the processing floor for contaminated material, removing all materials from bags when necessary.
- Feed belt on the processing floor with recyclables.
- Sort recyclables on the picking line for contaminated material.
- Sort recyclables on the picking line for various grades of material.
- Shred paper and operate John Deere baler for animal bedding.
- Ensure cleanliness of processing building, including conveyor pits, processing floor, areas surrounding the cages, etc.
- Sorting of recyclable materials from curbside containers into compartmentalized trailers at the curb.
- Unload recyclable materials at the Recycling Processing Facility

JOB REQUIREMENTS

- Be capable of physical labor
- Have basic mechanical abilities
- Possess a valid PA Driver's license
- Deal effectively with the public

EDUCATION

- Must be a high school graduate or equivalent.